

SAFETY RULES FOR ACTIVITIES TO BE CARRIED OUT AT ECO-OIL FACILITIES

Operation / Maintenance / Inspection



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PREPARED BY: QUALITY, ENVIRONMENT AND SAFETY MANAGER
ENG^a ANDREIA FERREIRA

APPROVED BY: GENERAL MANAGER
DR. NUNO MATOS

1. INTRODUCTION

ECO-OIL complies with and enforces the Tanquisado Safety Regulations, by virtue of Clause 2(1)(a) and (1). of Clause 4 of the contract for the "Lease of a plot of land and provision of services", concluded on 3 April 2001.

This Safety Regulation replaces Annex III, referred to in paragraph 1.a) of Clause 2 of the contract and adopts standard NPI-LOG-011.20 (revision 3).

The rules of conduct and safety included in this document do not annul or replace any of the precepts contained in the law and should be considered as a reinforcement or complement of them.

2. OBJECTIVE

The purpose of this regulation is to establish a form of action, standardizing processes and techniques of action with regard to safety, for the protection of the health and well-being of workers, safety of the equipment of the facilities and of the neighbouring populations.

3. FIELD OF APPLICATION

All those who carry out work within the facilities, whether they are employees of Eco-Oil (EO), service providers or Contractors, are obliged to comply with these procedures.

It will be defined by the Security Delegate (DS), the articulation to be applied to each work according to its volume, location, or typology.

Failure to comply with these rules will lead Eco-Oil to prohibit entry into the terminal of the non-compliant party.

7. RESPONSIBILITIES

7.1. SECURITY DELEGATE (DS)

The DS or the EO employee responsible for contracting the work, will distribute a copy of this Work Instruction (IT), to the service provider's interlocutor to the Contractor's Manager (RE) and must ensure that the latter has taken over the training of all workers who, on their behalf, will carry out work at the Facility.

7.2. SERVICE PROVIDER MANAGER OR CONTRACTOR MANAGER (RE)

The person in charge of the service provider or RE, is responsible for the full compliance with this IT, signing the letter of commitment – Annex I. If there is the placement of scaffolding, he will also sign the commitment regarding the assembly of scaffolding – Annex III.

7.3. DUTIES OF THE SERVICE PROVIDER OR CONTRACTOR

Comply with all applicable legislation within the scope of the service provided, with special attention to aspects related to Environmental Protection and Safety, Hygiene and Health at Work.

Have a work conduct strictly compatible with Eco-Oil's Quality, Environment and Safety and Sustainability Policy.

Submit to Eco-Oil's prior approval the subcontracting of other companies (e.g. construction and/or electrical works, etc.).

Know the dangers and risks inherent to the activity that will be carried out at Eco-Oil's facilities.

Use the Personal Protective Equipment (PPE) that is essential and recommended for the provision of the service. Annex IV contains a list of the minimum PPE required for the various services.

Know the meaning and comply with the mandatory use of PPE.



Protective helmet



Protective footwear



Flame retardant suit



Protective gloves



Goggles



Protective earphones



Protective mask



Life jacket



Harness for working at heights, when there are no other collective protection measures in place

8. PROCEDURE

8.1. GENERAL CONDITIONS OF ADMISSION AND PERMANENCE OF SERVICE PROVIDERS AND CONTRACTORS

8.1.1. Exclusivity of the Contractor's Safety Officer (RSE)

Prior to the award of each work, Eco-Oil will inform Eco-Oil of the decision on the exclusivity of the RSE function.

8.1.2. Required documentation

In order to work within the park, the Service Provider on the list of approved suppliers, the Contractor and all subcontractors must submit the following documents prior to their entry into the premises, as applicable to the nature of the work to be carried out. These documents will lead to the accreditation of the Service Provider or Contractor, which will be valid for one year. Within this period, it is necessary to update all documents that expire during this period.

- i. List of the personnel assigned to the work, who wish to enter the premises, including the name, professional category, and specific qualification (when applicable) - Whenever there is any change, a new list must be submitted.
- ii. Identification of the Contractor's Safety Officer (RSE).
- iii. Declaration that the Company is legal before Social Security.
- iv. Copy of the Civil Liability Insurance Policy, which covers material and/or bodily damage caused to Eco-Oil's goods, or to its service or to third parties.
- v. List of the equipment, machinery, and vehicles you wish to enter the premises and evidence of their compliance in terms of safety.
- vi. Copy of the company's Workers' Compensation Insurance Policy.
- vii. Annex III - GDPR Declaration of Conformity

When work is planned that involves the verification of special risks to safety and health, in accordance with article 7 of Decree-Law no. 273/2003, the Contractor must prepare the Safety Dossier, in accordance with the guidelines IT.44 – Safety Dossier, as well as comply with everything that is its responsibility and provisions of the Decree-Law referred to above.

Freedom of movement through the park is prohibited, and workers must limit themselves to the respective area of work and circulation, indicated by the DS.

The contractors' vehicles will park in the designated place, according to the indications of the DS, scrupulously complying with the traffic rules and the existing signs. The maximum speed of circulation is defined and under no circumstances may the vehicles disturb the normal circulation of the tanker vehicles assigned to either Tanquisado or Eco-Oil.

During their stay at the facilities, workers will wear work equipment that identifies the company, or if they do not have it, they will use an identification card in a clearly visible place, if this does not constitute an operational constraint to any activities to be carried out.

The DS will have free access, whenever necessary, to any temporary installations of the contractors, which, due to the nature of the work to be carried out, are placed in the Installation.

8.1.3. Working Hours

The work will be carried out during the normal daytime, from 08:00 to 17:00, except for specific work in which the schedules will be defined according to the DS.

If it is necessary to work outside normal hours, permission must be requested from the DS until 5:00 p.m. of the previous day, specifying the nature of the work and the extension or anticipation of the desired period, in order to allow the preparation of the necessary safety conditions for the execution of the work.

9. WORK PERMITS (AT)

In IT.34 – Protocol for the Issuance of Work Permits (AT), the methodology for issuing AT's is described, in order to ensure the issuance of AT for risk work, establishing the necessary safety conditions for the execution of the work to be carried out, and defining the performance of the stakeholders in each work, both in its direct execution, or in your control.

It is only allowed to carry out work **WITHOUT (written) AUTHORIZATION TO WORK** inside the buildings, and if no fires are used.

Outside, no work should be started without the performer or his/her supervisor being in possession of the respective Work Permit, within the validity period. This authorization will be issued by the DS.

For works that do not use or produce flames, sparks, or high heat, a **Work Permit Without the Use of Nude Fires** [Mod.068] will be issued.

For work that uses or produces flames, sparks or high heat, a **Work Permit Using Bare Fires will be issued**. [Mod.069].

To carry out work in confined spaces, the **Work Permit** will be accompanied by the **Special Requirements for Confined Spaces** [Mod.067].

Daily, before the start of the work, the DS checks whether the safety conditions for carrying out this work are maintained and, if so, initials the respective TA.

10. HEALTH AND SAFETY OF STAFF

10.1 FIRST AID

Contractors must have adequate means to provide first aid to their personnel, and they shall be liable for damages resulting from the misapplication of the measures indicated in the event of an accident.

All accident situations will be immediately verbally reported to DS, and in writing, by the person in charge of the service provider or RSE, within a maximum period of 24 hours after the occurrence.

10.2. SANITARY FACILITIES

Personnel assigned to Service Providers and Contractors will be allowed to use the sanitary facilities, within the constraints of Eco-Oil and if they are duly authorized by the DS.

When the number of workers or the distance from the workplace so requires, the Service Provider or Contractor will arrange for the assembly of autonomous sanitary facilities, close to the work area and in a place to be defined by those responsible together with DS.

10.3. MEALS

Whenever possible, meals should be taken outside the terminal. Alternatively, the contracted company submits to Eco-Oil's approval the placement of a dedicated infrastructure where meals can be taken.

10.4. ALCOHOLIC BEVERAGES AND DRUGS

Employees are subject to alcohol control whenever the DS so determines. Eco-Oil determines which blood alcohol levels are compatible with the exercise of functions in the various workstations, with the maximum permitted level being 0.25 grams/liter of blood, a value above which determines the worker's departure from the facilities.

For any worker who the DS identifies or suspects to be under the influence of drugs, they will be asked to leave the workplace and be sent outside the terminal.

10.5. STANDARDS FOR CLOTHING AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

It is mandatory for personnel who perform work within the EO to use personal protective equipment (PPE) appropriate to each task, in accordance with the legislation in force. PPE must be correctly worn by all workers.

It is strictly forbidden to wear other clothing that can generate static electricity (*nylons*, fibers, etc.).

11. GENERAL SAFETY RULES

The staff involved in the work are responsible for applying the legislation in force, as well as good practice on safety and hygiene at work and on the environment.

Given the specific risks of the installations, the following should be highlighted:

11.1. RISK OF FIRE AND/OR EXPLOSION

All areas of the Facility are areas of potential fire and/or explosion risk, thus:

Smoking or fireworks are strictly forbidden inside the premises, except in places authorized for this purpose. Matches, lighters or loaded firearms must be delivered to the concierge, from where they will be picked up at the exit.

All appliances equipped with an explosion or internal combustion engine must be equipped with exhaust protection (flame retardant) as well as a fire extinguisher suitable for the type of appliance. Except for motor vehicles travelling on the road.

As already mentioned in point 9, for work that produces a flame, spark or high heat, the person in charge of the service provider or RE will apply to the DS to issue a **(written) Work Permit Using Nude** Fires whose safety recommendations expressed therein must be strictly observed.

Unauthorized use or obstruction of fire attack equipment distributed throughout the facility, namely fire hydrants, hoses, nozzles and shovels, is prohibited.

It is forbidden for any worker outside the installation to tamper with or move the operating equipment (valves, stop buttons, controls) without being duly authorized to do so.

11.2. MOVEMENT OF MACHINES/VEHICLES

The entrances and exits of vehicles and other machinery and their respective loads will be controlled by the Ordinance and will be governed by the Tanquisado Regulation. Drivers of vehicles/machines must respect the legal traffic provisions in force, as well as the internal signs, in terms of circulation, speeds and parking, which must not impede the free movement of other vehicles or means of rescue. Drivers of fuel oil transport vehicles must place immobilization pads on the wheels, in order to ensure that the wheel will not move during operation.

11.3. ELECTRICAL HAZARDS

All electrical equipment must comply with the legislation in force, and the Service Provider/Contractor is responsible for its correct use and maintenance, whose civil and criminal liability is incumbent.

It is absolutely forbidden, to anyone, without being duly qualified (accredited electrician) and authorized by the DS to operate at any point of the installation's electrical network. The use of electrical cables that do not guarantee perfect contact and insulation is prohibited.

The DS will indicate the location(s) where the electrical power sockets for the construction site can be connected.

Extension cords that cross damp areas must be suspended. There must be no electrical cable joints exposed to rain.

Inside metal equipment and tanks, the power sources for manual lighting fixtures must not have a voltage higher than that of the low voltage. Also inside metal equipment and reservoirs, electrical tools and equipment working with higher voltages must be protected with 30mA differential circuit breakers.

It is expressly forbidden to keep machines or equipment running, or under tension, during meal periods and during dead periods, and must be stopped and turned off at the end of the working day.

11.4. OXY-ACETYLENE OR OXY-CUT WELDING WORK

All equipment must comply with good standards and be in good working condition and may only be handled by qualified personnel. It is forbidden to place oxy-cutting bottles inside the equipment (tanks).

Gas, oxygen and acetylene cylinders must remain properly identified and, when in service, must be properly distanced and protected from flames and heat, as well as being vertical and fixed to supports so that they cannot tip over. During work interruptions, the bottles must be properly closed.

Great care must be taken with the use of hoses, avoiding cuts or any other forms of strangulation, as well as avoiding settling on hot surfaces, sharp areas, etc. Whenever there is an interruption in the work, they must be properly stored and removed from the inside of the tanks (if applicable).

11.5. USE OF RADIOACTIVE SOURCES

The use of radioactive sources and X-ray equipment must be carried out in security zones, properly separated and signposted, and access to them is not allowed by outsiders.

Such areas shall be easily identified and monitored by operators and DSs.

These operations are only allowed to workers who have a license issued by the Competent Authority.

11.6. PICKLING WORK

Whenever possible, other types of abrasives should be used instead of sand.

During pickling operations, devices must be installed to ensure that the resulting dust is contained in very restricted areas.

11.7. EXCAVATIONS

Any excavation or opening in the pavement where the circulation of people or vehicles is foreseeable must be properly delimited and marked.

Trenches with a depth equal to or greater than 1.20 meters must be properly engraved, with specific and effective material for this purpose.

11.8. MOBILE PHONES, BEEPS AND RADIOS

The use of non-intrinsically safe mobile phones, beepers and radios outside the administrative buildings of the facility is prohibited.

11.9. PHOTOGRAPHIC AND CINEMATOGRAPHIC EQUIPMENT

The use of any photographic or cinematic equipment is prohibited, unless previously authorized by DS.

11.10. MAINTENANCE WORK IN CONFINED SPACES

Before starting any work in **confined spaces**, it is mandatory to monitor indoor air quality, using a gas detector prepared to control Oxygen, Hydrogen Sulphide, Carbon Monoxide and Flammability.

All work carried out in confined spaces must always be accompanied by a worker outside the confined space.

It is mandatory to wear an appropriate protective mask for the place to be intervened, in addition to the usual PPE used in the Facilities.

If necessary, mechanical ventilation of the space must be carried out to renew the atmosphere and maintain the safety conditions of air quality.

11.11. LOADING AND UNLOADING OF ROAD TANKERS

Describe the safety conditions to be observed in the loading/unloading of tanks, to avoid accidents at work and ensure safe access to the equipment.

11.11.1. Existing equipment near the Loading/Unloading areas

In the tanker truck loading/unloading areas, equipment is installed to ensure the safety of operations, namely:

- Cape-terra equipotential.
- Spill containment basins in the Loading/Unloading areas.
- Fire Fighting System (Fire Extinguishers, ABC Chemical Powder and SI Hydrants);
- Spill containment material.

11.11.2. Personal Protective Equipment

During the loading and unloading of tanker trucks, the use of the following PPE must be respected:

- Protective helmet;
- Goggles or protective visor, whenever necessary;
- Fire-retardant and anti-static worksuit;
- Gloves suitable for handling hydrocarbons;
- Protective footwear;
- Harness for connection to the cistern, in case of no guardrails.

11.11.3. Cautions and Actions to be taken by Drivers

Before starting the Loading/Unloading operation:

- Immobilize the vehicle safely;
- Use appropriate driver PPE;
- Activate the guardrails to access the top of the cistern;
- Put on the safety harness, if the cistern does not have guardrails;
- Open the top lid(s) of the cistern, using a non-metallic tool (e.g. rubber/wood);
- Open the bottom valve(s) of the cistern;

After completion of the Loading/Unloading operation:

- Close the bottom valve(s) of the cistern;
- Close the top lids of the cistern using a non-metallic tool (e.g. rubber/wood);
- Remove the safety harness;
- Collect the Guardrails from access to the top of the cistern.

11.12. WORK ON THE QUAY TOWER-CRANE

All work carried out on the Pier is subject to prior authorization for the worker by SEF. Only workers who have such a valid permit will be allowed to remain on site.

The safety conditions to be observed, with regard to the access and use of PPE, in the works carried out in the Tower-Crane of the Quay, in order to avoid work accidents and ensure safe access to the various equipment existing in this structure are described below.

11.12.2. Personal Protective Equipment

To access the work at the Pier Crane Tower, the worker must be equipped with the following personal protective equipment:

- Protective helmet;
- Fire-retardant and anti-static worksuit;
- Gloves suitable for handling hydrocarbons;
- Protective footwear;
- Life jacket.

11.12.4. Circulation circuit in the various Access Platforms to the Tower-Crane

Access to the Tower-Crane platforms will be made by the access stairs. Circulation on the platforms is only allowed up to a platform of 15 meters and must always be carried out next to the inner handrail of the structure, never exceeding the existing delimitation and sealing chains.

Throughout the structure of the Crane Tower, there are several danger and prohibition signs, which must be fully complied with. For better identification of the floors, signs indicating the respective floor are posted.

11.12.5. Description of Tower Crane Access

1. Access to the Pier Crane Tower, as mentioned above, should only occur for operational, maintenance and/or inspection reasons of the equipment previously described;
2. Before accessing the Tower-Crane, you must gather the mandatory personal protective equipment with you;
3. Access above the 15-metre platform is not allowed
4. The operation, maintenance and/or inspection of the equipment in the Tower Crane must be carried out, always respecting the indications of use posted;

12. CLEANLINESS/ENVIRONMENT

12.1. WASTE

Contractors must keep the respective Shipyard and other places where work is carried out on their account, clean and free of materials left over from their activity, such as packaging, formwork, rubble, etc.

All waste must be properly managed in accordance with the legislation in force, and it is the contractor's responsibility to ensure all this management.

In the event of non-compliance with this determination, Eco-Oil, 48 hours after the respective notification, will proceed with the cleaning of the facilities, and the expenses will then be charged to the respective contractors.

12.2. SPILLS

In the event of a spill, avoid direct contact with the spilled substance and inform Eco-Oil immediately. Act immediately using existing emergency resources in order to delimit the spill and absorb the spilled

substance. Remove or eliminate all sources of ignition in the vicinity of the spill. Collect the absorbent material contaminated with the spilled substance and place it in the container indicated for this purpose.

It is forbidden to spill any type of product on the floor in the entire area of the facility. These should be placed in containers (cans or drums) appropriate to the type of waste produced, ensuring that there is no contamination of soil and water.

The drainage of equipment (reservoirs) for the drainage networks requires the authorization of the DS.

Solid waste should be placed in suitable containers and must be segregated, according to its nature, into municipal (household) solid waste, ordinary industrial waste and hazardous industrial waste. Containers should be stored in the area designated for this purpose, ensuring that there is no contamination of soil and water.

The shipment of waste must be carried out using transport companies and licensed disposal and/or treatment sites, accompanied by the respective mandatory documents in accordance with the legislation in force. The contractor will leave in the possession of the DS a copy of all documentation.

13. PROCEDURES IN CASE OF EMERGENCY

Eco-Oil has an Internal Emergency Plan (PEI) in order to be able to act properly. Accordingly, all employees of the Contractor or who are working on its behalf must:

Be aware of all the emergency information available in the workplace, namely:

- Know the location of firefighting equipment (e.g. fire extinguishers, reels, water cannons, etc.).
- Know where to go in case of an emergency:



Eco-Oil Meeting Point / Terminal Meeting Point

In the event that the Contractor detects any emergency situation (fire, explosion, spill, serious accident, etc.), contact the DS or one of Eco-Oil's service technicians, indicating precisely the location, the situation that occurred and, if any, the number of injured.



**DO NOT ACT IF YOU DO NOT KNOW EXACTLY WHAT TO DO
OR IF YOU DO NOT HAVE THE MEANS TO ACT ACCORDINGLY**



If you hear the alarm signal in the Terminal, you should immediately go to the Eco-Oil Meeting Point (next to the Car Park) and then, accompanied by the company's elements, to the Terminal Meeting Point (at the Entrance).

Always seek to inform and collaborate. In the Terminal there are a set of devices and operational procedures, namely a fire fighting system, portable extinguishing means, Internal Emergency Plan, etc., prepared and tested to respond to this type of situation.

The Contractor shall only restart work after being cleared by the DS.

14. SPECIAL RULES FOR CARRYING OUT WORK SAFELY

14.1. SAFETY SIGNAGE

Clearly visible placement in the workplaces of the safety signs necessary for the prevention of accidents / incidents and respect for the existing signage in the Facilities.

14.2. WORK WITH PARTICULAR SAFETY SIGNALLING CONDITIONS

The following works require special care:

Work at height



Use of Harness

Work in Electrical Installations



Use of appropriate PPE

Naked fire work



Use of appropriate tools

Chemical handling



Use of appropriate PPE

Cargo handling



Use of appropriate PPE

Presence of Harmful Substances



Use of appropriate PPE

14.3. WORK IN CONFINED SPACES

14.3.1. Confined Space Signage

The DS is responsible for ensuring that a hazard sign is placed at the entrance to the confined space with the number of the respective work permit.



Confined Space Work

14.3.2. Use of Mandatory PPE

The DS must place signage near the entrance of the workplace in a confined space, the signage regarding the use of mandatory PPE

MANDATORY USE OF PPE IN CONFINED SPACES



Protective helmet



Protective footwear



Flame retardant
suit



Protective gloves



Goggles



Protective mask

14.3.3. Confined Space Entry Permit

All work to be carried out in confined spaces can only start after a Work Permit with the Special Requirements for Confined Spaces has been obtained from DS.

In order to authorize the entry and permanence of workers in confined places, the following actions to mitigate and prevent the risks associated with this type of spaces must be guaranteed and evaluated:

- Atmospheric monitoring and control;
- Confined space purging/ventilation;
- Confined space isolation;
- Isolation and immobilization of machinery and equipment;
- Protection within the confined space;
- Rescue procedures in case of emergency.

14.3.4. Measurement and Control of the Atmosphere

The control of the specific risks of hazardous atmospheres requires measurements through the use of appropriate instruments. These measurements should be carried out prior to entry into the confined space and in the course of indoor work, as variations in atmospheric conditions may occur. Measuring and monitoring apparatus shall be capable of collecting information on:

- oxygen insufficiency;
- combustible gas indicator (explosimeter);
- carbon monoxide detector;
- hydrogen sulphide detector;

14.3.4. Protection within the Confined Space

Before workers enter the confined space, the following protective measures must be implemented:

- Physical isolation of circuits (if applicable);
- Electrical and mechanical insulation of equipment/machinery;
- Assessment and monitoring of the confined space atmosphere;
- Hazard identification, risk assessment and implementation of corrective preventive measures;
- Extraction or ventilation of the confined area and space;
- Provision of suitable work equipment (e.g. ATEX);

- Continuously operating fluid purging and/or extraction systems/equipment (if applicable);
- Delimitation of the area and access to the confined space;
- Permanence of watchmen and other employees to carry out continuous monitoring of other spaces / equipment;
- Rescue and first aid equipment/systems available;
- Emergency means and systems tested and available;
- Tested and available media;
- Adequate and safe artificial lighting;
- Safety signage of the demarcated and surrounding areas;
- Use of Personal Protection means.

Personal protective equipment depends on the nature of the work and should include:

- Work suit;
- Helmet;
- Key money;
- Goggles or Visor;
- If necessary, respiratory protection equipment;
- Continuous air monitoring equipment.
- If the confined space has a top opening, the worker must be equipped with a fall arrest harness and a lifeline rope;
- Rescue vest when working with a risk of falling in areas with water with some depth, which can be integrated with a harness system.
- Lighting equipment fixed to the helmet or portable, suitable for the physical and atmospheric conditions (in case of explosive atmospheres, all equipment will have to be ATEX classified and intrinsically safe each type of ATEX ZONE);

15. REGISTRATIONS

Whenever work is carried out on the installation, the DS or the substitute person in charge shall keep the file of each work up to date, in particular the necessary documentation referred to in point 8:

- Letter of Commitment (Annex I);
- GDPR Compliance Statement (Annex II);

- Scaffolding erection certificate (Annex III) when applicable;
- Safety Dossier (IT.44), when applicable – Note: the safety dossier can be made in the Eco-Oil model, or in the partner's model, as long as it contains all the necessary information;
- Work Permit according to the work to be performed.

ANNEX I
Letter of Commitment

To Eco-Oil

Hon. Gentlemen

We declare that we have received a copy of the Eco-Oil Safety Rule (IT.10) and that we undertake to inform our employees posted to your facilities and to fully comply with all the regulations expressed therein.

This IT that has been delivered to us is the property of Eco-Oil and we also undertake to keep it in our exclusive possession during the execution of the works that have been awarded to us.

We have appointed Mr. (full name)

_____ as the Safety Manager.

Enterprise: _____

Dwelling: _____

Service Provider/Contractor Manager (name and telephone number):

_____ Phone/Phone: _____

Date: ____/____/____

ANNEX II

GDPR Compliance Statement

To Eco-Oil

Hon. Gentlemen

The _____, with registered office at _____, tax identification number _____, represented by _____, with powers to do so, declares that all its employees and subcontractors assigned to the work to be carried out at the Facilities of Industriais da Eco-Oil, Tratamento de Águas Contaminadas, SA, located at Estrada da Mitrena, EN10-4, Km 19, 2910-738 Setúbal, are medically fit for the duties to be performed, in accordance with the approved general conditions and the legislation in force applicable in this context, and that all personal data provided under this project are authorized under the General Data Protection Regulation (EU Regulation 679/2016).

Date: ____/____/_____

Signature and stamp

ANNEX III
Scaffolding Assembly Certificates

To Eco-Oil

Hon. Gentlemen

It is hereby to inform you that our Company is responsible for ensuring that the scaffolding mounted on _____ / _____ / _____ in your _____ facilities complies with the rules and regulations in force on the erection of scaffolding.

Enterprise: _____

Dwelling: _____

Assembly Manager (name and respective telephone contact):

_____ Phone/Phone: _____

Date: ____/____/____

ANNEX IV

1. Summary list of the minimum PPE to be used by drivers who carry out loading and unloading operations at the Tanquisado/Eco-Oil Terminal

AND Drivers	TRANSPORTED MATERIALS		
	Fuel oil	Waste	Chemists
Protective Helmet	X	X	X
Protective footwear: Protective boot	X	X	X
Gloves: Chemical Hazard	X	X	X
Protective Clothing: Pants and Shirt or Coverall ¹	X	X	X
Simple General Goggles ²	X	X	X
Earbuds ²	X	X	X
Respiratory Protection Mask ²			X
Harness ³	X	X	X

¹ This equipment must be flame retardant and anti-static.

² Where necessary.

³ Whenever you go to the top of the tanker vehicle and there is no other type of collective protection.

NOTE: The preceding table has generic requirements. Where there are more stringent specific rules at the place of operation, these must be complied with.

2. Summary list of minimum PPE's to be used by Maintenance Contractors and Service Providers who perform activities in the operational areas of the Tanquisado/Eco-Oil Terminal

AND Maintenance Contractors & Service Providers	Basic equipment to be used in all operations	Working at heights without adequate collective protection	Noisy maintenance locations: Noise level greater than 80 dB(A)	Sampling;	Equipment maintenance operations; Handling of dangerous goods	Welding operations	Activities with risk of falling into springs or watercourses	Rain-in-a-rain work	Activities in oxygen-deficient atmospheres
Protective helmet	X								
Protective footwear (non-slip, anti-static with steel insole and toecap)	X								
Protective Clothing ¹	X								
Appropriate gloves				X	X	X			
Harness		X							
Earphones or noise mufflers			X		X ²				
Appropriate goggles					X	X			
Apron ²					X	X			
Life Jackets ³							X		
Waterproof suit								X	
Self-contained breathing apparatus									X
Gas Measuring Device									X

¹ This equipment must be flame retardant and anti-static.

² Where necessary.

³ Always wear a life jacket on the Tanquisado Vessel and in the Tanquisado and Eco-Oil Manifold areas, except when supporting the hose on/off operation. It is not mandatory to wear a life jacket on board the Ship.

NOTE: The preceding table has generic requirements. Where there *are* more stringent specific rules at the place of operation, these must be complied with.